Dear Kennedy Township Property Owner and Resident:

We extend a welcome to all new customers. We are a local family-owned company which has been proudly serving area residents for many years. If you have any questions, please our call Customer Service at 724-843-9373 between 8 a.m. and 4:30 p.m. Monday through Friday and we will be glad to assist you.

**CURB SERVICE:** Unlimited curbside collection of solid waste and recyclables is **per individual residential unit**. Solid waste and recyclables should be placed at the curb the night before your scheduled pick up day. Enclosed is information outlining how to prepare items for recycling. *PLEASE RETAIN FOR FUTURE REFERENCE.*

**RATE:**

Residents will be billed every three (3) months for collection in advance of service rendered. Price is per unit for once a week collection of solid waste and recyclables.

<table>
<thead>
<tr>
<th>Rate</th>
<th>Frequency</th>
</tr>
</thead>
<tbody>
<tr>
<td>$14.70</td>
<td>Monthly</td>
</tr>
<tr>
<td>$44.10</td>
<td>Quarterly</td>
</tr>
</tbody>
</table>

**OPTIONAL 95 GALLON CART SERVICE:**

Valley Waste Transfer facility is open to the public to accept large quantities of bulk items, rubbish, and trash. Our Waste Transfer facility is open Monday through Friday 8:00 AM to 4:30 PM and Saturday 8:00 AM to 11:30 AM. This facility will accept pick-up truck, one ton truck and small dump truck loads of construction, demolition and municipal solid waste materials. Please refer to our website for further details. Vehicles will be weighed on our scales and there will be a **fee** for the disposal of materials. Please call our office for additional information.

Valley Waste Service, Inc. provides a full range of solid waste disposal and recycling services. We offer commercial containers and roll-off boxes for special clean-up projects ranging in size from 2-yards to 40-yards in capacity. Please call our Customer Service Department for additional information.

We appreciate the opportunity to be of service to you and look forward to providing you with prompt, reliable service.

Very truly yours,

**VALLEY WASTE SERVICE, INC.**

Douglas Vogel
Vice President
KENNEDY TOWNSHIP IMPORTANT GUIDELINES

CONTACTING US: For your convenience, our Customer Service Department is open Monday through Friday 8 a.m. to 4:30 p.m. Representatives are available to answer questions about your billing, service, etc. If you call after hours, you may leave a voice mail message and your call will be returned the next business day. You may also email Customer Service at customersvc@valleywasteservice.com.

UNLIMITED CURB SERVICE: Service includes weekly curbside collection of garbage, bulky waste, recyclables, and up to four (4) bags of grass clippings. Place your garbage and recyclables at the curb before 6 a.m. the day of your scheduled collection. Containers must be placed within five (5) feet of the roadway. **All garbage must be bagged or in garbage cans. We will not take loose garbage!** Containers must be watertight, metal or plastic, with tight fitting covers and handles. Each container cannot exceed 30 gallons in size and 30 lbs in weight. **DO NOT USE PAPER BAGS, CARDBOARD BOXES OR 55-GALLON DRUMS AS GARBAGE RECEPTACLES.** Any items placed out in this manner will not be collected. **We assume no liability for replacement of any cans or lids.**

IDENTIFICATION: Clearly identify your street number on your mailbox or some type of permanent marker near the road. If this is not possible, please put your street number on your garbage containers. It is important to make the containers visible to the driver. In winter months, please remove snow so drivers can easily access your bags or containers. Also, make sure lids are closed to protect against rain and snow collecting inside causing items to freeze to the bottom of containers. **Drivers will not reach into the can to remove loose items that are frozen to the bottom.**

ITEMS THAT WILL BE PICKED UP AT THE CURB:

- Household Solid Waste - Includes all garbage and rubbish, including but not limited to, all table and kitchen refuse and waste, broken glass and dishware – wrapped securely in heavy paper.
- Recyclables - Include clear and colored unbroken glass, aluminum and bi-metal cans, PET/HDPE #1-2 (plastic containers, soda pop, milk etc.), picked up at curb through a one-bin co-mingled system. Place newspapers and magazines loose in a grocery bag (paper or plastic) and put in, under or behind the recycling container.
- Large Appliances & Bulky Waste – Please call our office to make arrangements for pick up of large appliances, (such as stoves, washers, dryers, water heater, etc.), furniture wood or metal swing sets, trunks and furnace pipes. Appliances containing Chlorofluorocarbon (Freon) such as refrigerators, freezers, air conditioners, etc. will only be picked up if they are tagged certifying that the Chlorofluorocarbons have been removed. Please contact Customer Service to schedule a pick up for these appliances.
- Hedge cuttings, limbs and branches from trees must be securely tied in bundles not exceeding 3" in diameter and 48" in length and weighing no more than 40 lbs.
- All carpets, rugs and padding must be cut in sections no longer than 48" in length, securely rolled and tied, and weighing no more than 40 lbs. **Please call Customer Service if you have more than six (6) bundled sections per week to be picked up.**

ITEMS NOT INCLUDED AND WILL BE PICKED UP FOR AN ADDITIONAL CHARGE* (including but not limited to):

- Refrigerators, freezers, air conditioning units, dehumidifiers, etc., containing chlorofluorocarbon (Freon)
- Pianos, spas, water softeners-(that have been emptied of salt, liquids and other chemicals), hot tubs, garage door openers, windows and concrete wash tubs
- Refuse caused by repairs, alterations, remodeling, demolition and/or construction of buildings and other structures

*These items must be prepaid. Please contact Customer Service for complete handling instructions and rates.

ITEMS NOT INCLUDED AND WILL NOT BE PICKED UP (including, but not limited to):

- Paving materials, stones, rocks, sand, dirt, broken concrete, automobile parts and batteries, sod, paints and stains, flammable liquids, metal 55-gallon drums, and metal grease drums
- Bushes, shrubs or other vegetation with earth or soil attached to root system, tree trunks or pieces of tree trunks of any size
- Propane and oxygen tanks, ashes, gun ammunition, explosives or fireworks
- Tires (with or without rims)
- E-Waste (see definition)
STATE REGULATIONS: Due to state regulations we CANNOT accept flammable liquids (solvent, paint thinners, oil, containers holding liquid paints, gas, kerosene or any liquids), fluorescent bulbs, auto batteries or parts, or any material that may be considered hazardous, infectious or toxic.

E-WASTE: By PA state law, electronic waste (E-waste) will no longer be accepted for disposal in a landfill. E-waste is any electronic item containing computer boards. Examples: TV’s, desktop and laptop computers, and computer peripherals, including keyboard, mouse, printer, etc. This type of waste requires special collection and disposal. Your county’s website may also provide further information for disposal of E-Waste. Additional information is also available at www.useitagainpa.org.

NEEDLES and SHARP OBJECTS: Place all needles, syringes and lancets, in a hard plastic container with a tight fitting lid taped shut. Place with your regular trash NOT the recycling. Wrap all sharp objects in heavy paper and tape shut. Please protect our workers!

HOLIDAY SCHEDULE: We observe the following holidays and our business is closed:

- New Year’s Day
- Memorial Day
- Independence Day
- Labor Day
- Thanksgiving Day
- Christmas Day

WE ARE NOT CLOSED ON: Martin Luther King Jr. Day
President’s Day
Columbus Day
Veterans Day

If your scheduled collection day falls on or after a weekday holiday, your collection will be one (1) day later that week.
If your scheduled collection day falls before a weekday holiday, there will be no change in your collection day.

LEAF COLLECTION: Leaves will be collected by Kennedy Township. Contact the street department at (412) 331-2635.

CHRISTMAS TREE REMOVAL: Christmas Trees are to be taken, by the customer, to the park on Fairhaven Road or call the street department at (412) 331-2635.

PRIVATE DRIVES: The owner(s) of private road(s) or driveway(s) are required to sign a waiver of damages provided by Valley Waste Service holding harmless the Township and Valley Waste Service for any damage that may occur on the private road(s) or driveway(s) in the course of solid waste/recycling collection.

BILLING: All accounts will be billed on a three (3) month basis to be paid in advance of service rendered. Payment must be received in our office by the due date listed below, or a late fee will be added to any account remaining unpaid. Accounts not paid by the due date will receive a late notice giving ten (10) days to make payment. If payment is not made within the time period specified, all disposal service will be temporarily suspended until such time as we receive payment in full. Billing due dates will be:

<table>
<thead>
<tr>
<th>Month</th>
<th>Services Rendered</th>
</tr>
</thead>
<tbody>
<tr>
<td>December</td>
<td>For services rendered in January, February and March</td>
</tr>
<tr>
<td>March</td>
<td>For services rendered in April, May and June</td>
</tr>
<tr>
<td>June</td>
<td>For services rendered in July, August and September</td>
</tr>
<tr>
<td>September</td>
<td>For services rendered in October, November and December</td>
</tr>
</tbody>
</table>

We accept American Express, Discover, MasterCard, and Visa cards. You may also pay your bills by phone, on our website or by enrolling in our automatic payment service using a major debit/credit card. Contact Customer Service for information.

Any check not honored by the bank and returned to Valley Waste Service will be assessed a minimum $35.00 service charge.

SERVICE AND MOVING CHANGES: If you need to make any change to your service or are moving, please notify our office. We will continue to bill your account and expect payment, until you notify us by telephone call, letter or email of your move. If you utilized our 95 gallon cart service, we will need to make arrangements to have our cart removed. If you are going to have large quantities of trash when you are moving, please contact us so that special collection arrangements can be made and any additional charges billed accordingly.

This information is also available at www.valleYWasteservice.com

Visit our website for announcements as well as up-to-date information on scheduling changes due to severe weather or upcoming holiday schedules.